

To Whom It May Concern,

The University Library has two senators. One of our senators will complete her term at the end of this academic year. The election procedure is as follows:

The Chair of Russell Library's Nominating Committee will ask all eligible library faculty members if they are willing to serve on the University Senate. The names of eligible library faculty who wish to serve will be placed on a secret ballot distributed to all library faculty members by the 2nd Friday in December. The following Wednesday the votes will be counted and the candidate receiving the greatest number of votes will be the new Senator for Russell Library.

Thank you,

Shaundra Walker